FT
MEADE

UA 913
.A5
1917
Copy 2

SPECIAL REGULATIONS
No. 55

MOBILIZATION
OF
THE NATIONAL GUARD

1917

WASHINGTON
GOVERNMENT PRINTING OFFICE
1917

Monograph

LB2319
.P5
1917
Copy 2

D. of D.
AUG 14 1917

SPECIAL REGULATIONS NO. 55.

WAR DEPARTMENT,
WASHINGTON, *April 2, 1917.*

The following tentative regulations governing the mobilization of the National Guard called or drafted into the service of the United States by the President are approved and published for the information and guidance of all concerned.

[2502808, A. G. O.]

BY ORDER OF THE SECRETARY OF WAR:

H. L. SCOTT,
Major General, Chief of Staff.

OFFICIAL:

H. P. McCAIN,
The Adjutant General.

TABLE OF CONTENTS.

		Paragraph.
Section I.	General provisions	1–21
Section II.	Selection and preparation of mobilization camps	22–28
Section III.	Assembly at company rendezvous	29–35
Section IV.	Assembly of troops at mobilization camps	36–40
Section V.	Supplies, equipment, and transportation at mobilization camps	41–50
Section VI.	Instructions for United States mustering officers and medical examiners	51–66
Section VII.	Reserve battalions in time of war	67–71

MOBILIZATION OF THE NATIONAL GUARD.

SECTION I.

GENERAL PROVISIONS GOVERNING MOBILIZATION.

	Paragraph.
Transmission of call or draft	1
Induction into Federal service	2
Jurisdiction of department commanders	3
Duties of department commanders	4
Report of National Guard commanders for orders	5
State administrative staff, National Guard	6
National Guard Reserve	7
Use of Regular Army personnel	8
Company rendezvous, mobilization and concentration camps	9
Administration of mobilization camps	10
Training at mobilization camps	11
Recruitment at company rendezvous	12
Recruitment at mobilization camps	13
General recruitment	14
Recruiting rendezvous	15
Minor physical defects of applicants for enlistment	16
Appointment and promotion of officers	17
Discharge of enlisted men to accept commissions	18
Discharge on account of disability	19
Method of paying officers and enlisted men	20
Organization and equipment of the National Guard	21

1. **Transmission of call or draft.**—The proclamation of the President, calling or drafting the National Guard, or any part thereof, into the service of the United States will be transmitted by the Secretary of War to the governor of each State and Territory and to the commanding general of the National Guard of the District of Columbia.

The adjutant general of each State and Territory and the District of Columbia will transmit to all commanders of organi-

zations and individuals concerned the terms of the call or draft and the date on which they are required to respond thereto. (See pars. 5 and 6.)

2. **Induction into Federal service.**—No official act, other than the President's *call or draft*, is required by law to mark the change of status of the National Guard to Federal control. The *call or draft itself* inducts all organizations and individuals concerned into the service of the United States on the date they are required to respond to the call, or in case of a draft on the date thereof.

"The National Guard when *called as such* into the service of the United States shall, from the time they are required by the terms of the call to respond thereto, be subject to the laws and regulations governing the Regular Army." (Sec. 101, act of June 3, 1916.)

All members of the National Guard and of the National Guard Reserve *drafted* into the service of the United States shall, from the date of their draft, stand discharged from the militia, and shall, from said date, be subject to such laws and regulations for government of the Army of the United States as may be applicable to members of the Volunteer Army. (See sec. 111, act of June 3, 1916.)

3. **Jurisdiction of department commanders.**—From the date they are required to respond to the call, or, in case of draft, from the date thereof, officers and enlisted men of the National Guard are under the orders of the commanding general of the territorial department of the Regular Army in which they are located.

Department commanders will take steps to apprehend and bring to trial all members of the National Guard that fail to report for duty in response to the call or draft. (See par. 57.)

4. **Duties of department commanders.**—Department commanders are charged with the administration, discipline, instruction, training, inspection, and recruitment of National Guard troops under their command and will make provision with the means at their disposal for the shelter, supply, equipment, transportation, and payment of these troops.

Under general directions from the War Department department commanders will have charge of all matters pertaining to the mobilization of the National Guard within their respective departments. The officer in charge of militia affairs at department headquarters is a member of the department commander's

staff and assists him in the mobilization. Department commanders will order forward troops from company rendezvous to mobilization camps, and, as directed by the War Department, from mobilization camps to concentration camps.

In exceptional cases, when so directed by the War Department, troops will be held at company rendezvous or will be ordered by department commanders directly to concentration camps or to points other than mobilization camps. (See pars. 22, 23, 24, 26, and 51, also par. 193 A. R.)

5. **Report of National Guard commanders for orders.**—On receipt of the call or draft of the National Guard into Federal service the following officers will report for orders by telegraph to the department commander:

Division commanders.

Separate brigade commanders.

Commanders of regiments not forming a part of an organized brigade.

Coast defense commanders.

Commanders of battalions not forming a part of a regiment.

Commanders of companies not forming a part of a battalion.

Each of the above officers in reporting will give his name, rank, address, and the name of his command. (See par. 29.)

6. **State administrative staff, National Guard.**—The officers and enlisted men of the authorized State administrative staff embraced in the call or draft of the President will be ordered by the department commander to the mobilization camp or to such other points as he may designate, and will there enter upon the duties devolving upon them by law and regulations governing similar staff officers and enlisted men of the Regular Army.

On receipt of call or draft the senior officer of each staff corps or department of the State administrative staff will report for orders by telegraph to the department commander, giving his name, rank, corps or department, address, the names and rank of officers and the number and grades of enlisted men of his corps or department embraced in the call or draft.

7. **National Guard Reserve.**—Officers of the National Guard Reserve called or drafted into Federal service will, on receipt of the call or draft, report by letter to the department commander for orders. Reserve officers will in all cases be required to present their commissions or letters of appointment to the mustering officer before the latter prepares the records of these officers required by paragraph 55.

89679—17——2

When called or drafted enlisted men of the National Guard Reserve will report to the commanding officer of a company stationed near where they are located and proceed to the mobilization camp with that company. Camp commanders will ascertain the names of all reservists in mobilization camps and will assign them to companies of the arm, corps, or department from which furloughed, preferably to the companies in which they were serving when furloughed to the reserve. Commanding officers of companies to which reservists are assigned will secure the enlistment paper and report of physical examination of each reservist from the adjutant general of the State.

8. **Use of Regular Army personnel.**—From the date of the call or draft of the President all officers, including retired officers, and noncommissioned officers of the Regular Army on duty with the National Guard or at civil educational institutions, will be under the orders of the commanders of the territorial departments in which they are serving and available for duty in connection with mobilization of the National Guard. (See pars. 10, 24, and 51.)

9. **Company rendezvous, mobilization and concentration camps.**—The home station of a company or other National Guard organization will be known as its company rendezvous.

The place of assembly for the National Guard from a State, Territory, or the District of Columbia, when called or drafted into the service of the United States, is known as the mobilization camp. (See par. 253 F. S. R.) A mobilization camp need not necessarily be under canvas.

"A concentration camp is a place near the scene of intended operations or near an embarkation point, where troops are assembled for immediate use against the enemy or for transport to an over sea theater of operations." (Par. 254 F. S. R.) (See pars. 254 to 256 F. S. R.)

10. **Administration of mobilization camps.**—The administration of mobilization camps will be that provided by law and regulations governing the Regular Army. Wherever practicable the department commander will designate an officer of the Regular Army of suitable rank as permanent commanding officer of each mobilization camp. Methods of official correspondence, the rendering of returns and reports, the keeping of records, the means of procuring, issuing, and accounting for military supplies will conform to the provisions of Army Regulations and

the regulations for the various staff corps and departments issued by the War Department.

11. **Training at mobilization camps.**—Programs of instruction and training for National Guard troops assembled at mobilization camps will be prepared under the direction of department commanders and furnished camp commanders. Division inspector-instructors are available under the direction of department commanders to prepare these programs prior to mobilization. They will conform in general to the provisions of General Orders No. 36, War Department, 1916. Programs of instruction for sanitary troops will be based on Drill Regulations and Service Manual for Sanitary Troops, United States Army, 1914, and Mason's Handbook for Sanitary Troops. Senior inspector-instructors of sanitary troops of National Guard divisions are available under the direction of department commanders to prepare these programs.

12. **Recruitment at company rendezvous.**—At each rendezvous the commanding officer of each company will appoint a temporary recruiting party consisting of one commissioned officer and not to exceed two enlisted men to recruit for his company. In the case of a regiment or separate battalion stationed together, the appointments will be made by the commanding officer thereof upon recommendations of company commanders. In case there is no medical officer of the National Guard stationed in the city or town to make the physical examination, recruits will be accepted for enlistment at company rendezvous and will be enlisted if found qualified at the mobilization camp, or when the physical examination can be made by an officer of the Medical Corps of the Regular Army or National Guard. (See par. 16.) Regimental, separate battalion, and separate company commanders will report to the department commander as soon as services of their respective recruiting parties are no longer required.

13. **Recruitment at mobilization camps.**—The commander of a mobilization camp will detail an officer as camp recruiting officer, with the necessary enlisted personnel. The physical examination of recruits will be made under the direction of the medical examiner of the Regular Army. (See pars. 16 and 53.)

14. **General recruitment.**—The general recruitment of the National Guard in the Federal service will be conducted by National Guard recruiting parties under the orders and supervision of department commanders. The recruiting service of

the Regular Army will render such assistance as may be practicable, when called upon to do so by department commanders. (See par. 16.)

15. **Recruiting rendezvous.**—The mobilization camps will be the recruiting rendezvous for National Guard while the troops are in such camps. After the departure of troops from mobilization camp recruiting rendezvous will, except in time of war, be established by department commanders either at Regular Army posts or mobilization camps for geographical districts comprising one or more States. In time of war the recruiting rendezvous will be at the station of the reserve battalions, which, in absence of orders from the War Department, will be formed and stationed by department commanders at Regular Army posts or mobilization camps. (See par. 16 and Sec. VII.)

16. **Minor physical defects of applicants for enlistment.**—Department commanders are authorized to waive minor defects or deficiencies of an applicant for enlistment which are not sufficient to disqualify the applicant for field service.

On the recommendation of the medical examiner, the mustering officer is authorized to waive such defects, and if he is unable to decide whether or not to authorize waiver he will forward his recommendations to the department commander, whose decision thereon will be final.

In cases where no mustering officer is present the recommendation of the medical officer examining the applicant will be submitted by the commanding officer of the post, station, or camp directly to the department commander.

In all cases the action of the department commander or mustering officer will be noted on the report of physical examination. (See pars. 12 to 15.)

17. **Appointment and promotion of officers.**—"Persons hereafter commissioned as officers of the National Guard shall not be recognized as such under any of the provisions of this act unless they shall have been selected from the following classes and shall have taken and subscribed to the oath of office prescribed in the preceding section of this act: Officers or enlisted men of the National Guard; officers on the reserve or unassigned list of the National Guard; officers, active or retired, and former officers of the United States Army, Navy, and Marine Corps; graduates of the United States Military and Naval Academies and graduates of schools, colleges, and universities where military science is taught under the supervision

of an officer of the Regular Army; and, for the technical branches and staff corps or departments, such other civilians as may be especially qualified for duty therein." (Sec. 74, act of June 3, 1916.)

"The provisions of this act shall not apply to any person hereafter appointed an officer of the National Guard unless he first shall have successfully passed such tests as to his physical, moral, and professional fitness as the President shall prescribe. The examination to determine such qualifications for commission shall be conducted by a board of three commissioned officers appointed by the Secretary of War from the Regular Army or the National Guard, or both." (Sec. 75, act of June 3, 1916.)

No person appointed or commissioned as an officer by the governor of a State on and after the date of the call of the National Guard as such into the Federal service will be accepted or permitted to act as an officer until his appointment is announced by the department commander.

Department commanders are authorized to announce these appointments, provided the appointees are physically qualified; are citizens or have declared their intention to become citizens of the United States; have been selected from the classes authorized in section 74, act of June 3, 1916, and who being designated for commissions other than promotion as second lieutenants shall be not more than 30; as first lieutenants not more than 35; as captains not more than 40; as majors not more than 45; as lieutenant colonels not more than 50; as colonels not more than 55; or as general officers not more than 60 years of age. Where it is impracticable to examine the appointee the announcement of the appointment will state that the officer so appointed is subject to future examination as to moral and professional fitness under the provisions of section 75, act of June 3, 1916. (See Circulars Nos. 13 and 23, Militia Bureau, 1916.)

In case of draft, vacancies that exist or occur on and after the date of the draft in the authorized commissioned strength of the National Guard so drafted will be filled by the President, as far as practicable, by appointment of members of the organizations drafted, and in the manner prescribed by law for filling similar vacancies occurring in the Volunteer Army.

If an officer of the National Guard receives an appointment to a higher grade on or after the date of the call, the announcement by the department commander, or in case of draft by the

War Department, of his appointment to such higher grade operates to vacate his prior commission and renders a formal muster out of the officer as of the old grade unnecessary.

18. **Discharge of enlisted men to accept commissions.**—On and after the date of the call or draft department commanders are authorized to discharge enlisted men of the National Guard to accept commissions in the National Guard thus called or drafted. Such acceptance may be by letter or telegraph or may be by entering upon the duties of the office, and the discharge will be effective on the day immediately preceding the day of acceptance.

19. **Discharge on account of disability.**—Officers and enlisted men of the National Guard found physically disqualified for service will be discharged by the department commander on the recommendation of the mustering officer.

In case of an officer, the department commander will state in the order that the officer is discharged "By order of the President" (2431538 A. G. O.).

In either case a certificate of disability will be made out by the medical examiner on Form No. 17, A. G. O., on which will be shown whether or not the disability existed or originated prior to the date the officer or enlisted man responded to the call, or in case of draft the date thereof.

20. **Method of paying officers and enlisted men.**—Officers and enlisted men of the National Guard will be paid in the same manner and on the same forms as officers and enlisted men of the Regular Army.

21. **Organization and equipment of the National Guard.**—Pending the publication of Tables of Organization and equipment manuals, the act of June 3, 1916, as published in Bulletin No. 16, War Department, 1916, and General Orders No. 50, War Department, 1916, should be consulted to ascertain the strength and composition of regiments and smaller units; and the Unit Accountability Equipment Manuals and General Orders No. 39, War Department, 1915, should be consulted to ascertain the equipment of headquarters, companies, and detachments. Circular 29, Militia Bureau, 1916, prescribes the organization for the various units of Coast Artillery Corps. (See par. 65.)

Section II.

SELECTION AND PREPARATION OF MOBILIZATION CAMPS.

Paragraphs.

See Company rendezvous, mobilization and concentration camps 9
Selection of mobilization camps 22
Annual inspection of mobilization camps 23
Appointment of camp quartermasters 24
Appointment and duties of camp surgeon 25
Preparation of camps upon mobilization 26
Mobilization in winter 27
Mobilization of Coast Artillery Corps 28

22. **Selection of mobilization camps.**—Each mobilization camp for the National Guard will be selected by the department commander after consultation with State authorities and after an inspection of available sites by an officer or board of officers of the Regular Army.

The suitability of camp sites, especially as to water, sanitation, facilities for transportation, availability of supplies, particularly subsistence, forage, fuel, and similar camp supplies should be carefully considered in selecting sites for mobilization camps.

"Hereafter when mobilization camps are being decided upon, all recommendations for mobilization camps at State capitals will be rejected." (Decision of Secretary of War. Memo. Chief of Staff, Aug. 30, 1916.)

If in any case the sites available for selection are not well adapted for the purpose, and likewise should the site selected become undesirable or circumstances render it unsuitable as a mobilization camp, the department commander will so report to the War Department. Department commanders will keep the War Department advised of the location of the mobilization camps for the National Guard in the several States, Territories, and the District of Columbia. These camps will not be changed except for cogent reasons and after timely notice prior to the change has been given the War Department.

23. **Annual inspection of mobilization camps.**—The sites, facilities, and equipment of mobilization camps will be inspected annually, during the period prescribed for the field instruction of the National Guard. Where deficiencies in facilities or equipment exist, department commanders will have plans prepared and cause all such deficiencies to be made good as soon as practicable.

24. **Appointment of camp quartermasters.**—When the National Guard is called or drafted into the service of the United States the department commander will at once appoint a camp quartermaster for each mobilization camp in his department. If there is no available Regular Army officer with experience as a quartermaster, an officer of the Quartermaster Corps of the State administrative staff embraced in the call or draft will be appointed camp quartermaster. (See par. 6.)

If an officer of the National Guard is designated camp quartermaster the camp commander will telegraph the Quartermaster General the name and rank of the officer so appointed and the name of the bonding company in which such officer wishes to be bonded.

Officers of the National Guard are not competent to disburse Federal funds until they have been bonded. (See pars. 26, 30, 31, 35, 39, 40, 41, 42, 43, 46, and 48.)

25. **Appointment and duties of camp surgeons.**—When the National Guard is called or drafted into the service of the United States, the department commander will at once appoint for each mobilization camp in his department an officer of the Medical Corps of the Regular Army as camp surgeon, who will perform the duties prescribed in paragraphs 592 to 605, Manual for the Medical Department, 1916. (See par. 38.) In addition, the camp surgeon may be detailed medical examiner. (See par. 51.)

26. **Preparation of camps upon mobilization.**—State mobilization camps will be prepared for occupancy by the camp quartermasters under direction of the department commander. Expenditures for the preparation of mobilization camps will in no case exceed the amounts authorized by the department commander for that purpose. The construction of temporary buildings for mobilization camps will conform as nearly as practicable to the plans prepared by the Quartermaster General of the Army and approved by the Secretary of War.

27. **Mobilization in winter.**—In the event the National Guard is called forth during the winter and it is impracticable

to order troops into the mobilization camps of some of the northern States, organizations may be mobilized in their armories, or a mobilization camp for the National Guard from such States may be designated in a warm climate beyond their boundaries, the organizations being forwarded thereto directly from the State armories. Under these conditions the mobilization camp of a particular State may be at one of the concentration camps or at an Army post designated by the department commander. (See pars. 4 and 51.)

28. **Mobilization of Coast Artillery Corps.**—Coast Artillery companies will be sent directly from their company rendezvous to the coast-defense command of the Regular Army to which they have been assigned by the War Department. (See par. 51.)

89679—17——3

SECTION III.

ASSEMBLY AT COMPANY RENDEZVOUS.

	Paragraph.
See Company rendezvous	9
Date of assembly	29
Records to be started	30
Subsistence	31
Quarters for troops	32
Training	33
Vacating armories	34
Transporting equipment to railroad stations	35
See Transmission of call or draft	1
See Method of accounting for United States property for the National Guard	48
See Transfer of accountability for National Guard property	49
See Recruitment at company rendezvous	12
See United States property	37
See Precaution against contagious diseases	38
See Transportation to mobilization camp	39

29. **Date of assembly.**—On the date the National Guard is required to respond to the call or in case of draft on the date thereof, all organizations of the National Guard will assemble at their company rendezvous, where they will await the orders of the department commander. (See Reports of National Guard commanders for orders, par. 5.)

30. **Records to be started.**—New morning reports and sick reports will be started from the date the company or detachment assembles at the company rendezvous. (See pars. 63 and 64.) Morning reports will show the date and hour of arrival of each member of the organization. Cases of illness or injury occurring after this date will be recorded and reported as required in paragraph 427 of the Manual for the Medical Department, 1916.

Each supply or other officer of the National Guard incurring obligations payable from Federal funds will provide himself with a duplicating book in which will be entered a memorandum

of all transactions and receipts given by him in connection with rations, transportation requests, bills of lading, and supplies of every nature. Each entry will show date, place, item, cost, names of other parties to transaction, and in general a full statement of the circumstances, including the number of officers and enlisted men involved in the transaction. In case a receipt is given notation thereon will be made to show where it is to be forwarded for settlement. The carbon copies of these transactions and receipts given will be sent to the camp quartermaster of the mobilization camp, or other quartermaster designated by the department commander, for checking outstanding claims and accounts presented for payment.

31. **Subsistence.**—An expenditure for subsistence not to exceed 75 cents for meals or 40 cents for rations in kind per enlisted man is authorized for each day of actual service while a company or detachment, or any part thereof, is at its company rendezvous. Regimental supply officers and commanding officers of battalions or companies stationed separately will procure the necessary rations in kind or meals for their respective organizations in the manner prescribed in paragraph 550, Army Regulations, 1913. Purchase vouchers (Form No. 330, W. D.) will be completed for the rations obtained and sent to the quartermaster of the mobilization camp for settlement. In case these forms are not on hand for use, receipts for the supplies received or meals obtained will be furnished by the responsible officer and presented by the parties furnishing the components of the rations or meals to the quartermaster of the mobilization camp for settlement. If rations in kind are purchased, the responsible officer will furnish the camp quartermaster with a completed ration return (Form No. 223, Q. M. C.) to cover the period in which the rations were used, and in case meals are obtained the purchase vouchers, or receipts given for the meals, will have stated on them the price and number of meals furnished and the number of men of each company subsisted each day. If receipts are given they will be made in duplicate; the carbon copy will be plainly marked duplicate and forwarded or turned in to the quartermaster of the mobilization camp by the responsible officer. If rations are purchased the completed ration return, accompanied by the carbon copies of all purchase vouchers (Form No. 330, W. D.) covering the rations, will be forwarded by the camp quartermaster to the Quartermaster General in lieu of

formally taking up the components of the rations on a subsistence return. No ration savings are authorized on rations or meals thus obtained. (See pars. 30, 40, and 41.)

32. **Quarters for troops.**—While a command remains at its company rendezvous, and where adequate armory facilities do not exist for caring for the men at night, regimental commanders and commanders of battalions or companies stationed separately are authorized to permit enlisted men of their commands to sleep at home, but in such cases the men must report daily at the armory for duty.

33. **Training.**—Programs of training at company rendezvous will be announced by department commanders. Pending their receipt, each organization commander will institute a course of such progressive training as may be practicable, drills being held daily and progressive instruction given all members and recruits with a special view to prompt preparation for field service. The articles of war enumerated in one hundred and tenth Article of War will be read and explained by a company officer to all enlisted men at the company rendezvous.

34. **Vacating armories.**—The commanding officer of each regiment and of each battalion or company stationed separately will make the necessary arrangements with the adjutant general of the State to take charge of the armory and State property upon the departure of the troops for mobilization camps or new stations.

35. **Transporting equipment to railroad station.**—In order to haul baggage and equipment from the armory to the railroad station, regimental supply officers and commanding officers of battalions or companies stationed separately will utilize, so far as possible, all Federal wheel transportation in their possession, and, if necessary, will hire ferry or additional wheel transportation. Properly accomplished certified vouchers (Form No. 330, W. D.) should be made for this service, but if the forms are not available receipts will be given the contractors, who should be instructed to present them to the quartermaster of the mobilization camp or new station of the organization for settlement. (See par. 30.)

Section IV.

ASSEMBLY OF TROOPS AT MOBILIZATION CAMPS.

	Paragraph.
Order for assembly of troops	36
United States property	37
Precaution against contagious diseases	38
Transportation to mobilization camps	39
Subsistence en route	40

36. **Order for assembly of troops.**—Orders for the movement of the troops from company rendezvous to mobilization camps or new stations will be issued by department commanders. (See pars. 4 and 29.)

37. **United States property.**—All arms, ammunition, equipment, supplies, clothing, animals, wheel transportation, and other United States property in the possession of organizations, whether supplied by the United States from Federal funds or purchased by the State authorities, will be taken with the organization or shipped to the mobilization camps or to its new station. (See pars. 4, 27, 28, and 30.) Upon assembly at company rendezvous all articles not in the possession of enlisted men or needed en route will be prepared at once for shipment. (See pars. 30 and 39.)

State, organization, and privately owned property, such as automobiles, trucks, and motorcycles, if taken, should be transported and maintained at the expense of the State, organization, or individual and not at the expense of the United States.

38. **Precaution against contagious diseases.**—Before troops are sent to mobilization camps or new stations they should be carefully examined to detect the presence of infectious or contagious diseases, especially smallpox, typhoid fever, measles, or mumps. Such examination should be made by a medical officer of the Regular Army or the National Guard. If this examination is not made at the company rendezvous, it will be made immediately upon arrival at the mobilization camp or new station. When any infectious or contagious disease is found to

exist in any company, it will be quarantined at once on the recommendation of the medical officer, and report of the presence of such disease will be made by telegraph to the department commander.

39. **Transportation to mobilization camp.**—Under the department commander, the property and disbursing officer for the United States in each State, Territory, or District of Columbia is responsible for transporting National Guard organizations from company rendezvous to the mobilization camps. He will arrange a practical transportation schedule for assembling the National Guard in his State, together with all the necessary impedimenta, and will submit such schedule on March 31 and September 30 of each year through the adjutant general of the State, Territory, or District of Columbia to the commander of the territorial department for his approval. Department commanders may call for these schedules at any time.

The camp quartermaster and also the property and disbursing officer will communicate with the department quartermaster, who will inform them of the name and address of the representative of the American Railway Association to be sent to the mobilization camp, and with whom they will consult on all matters pertaining to the transportation of troops by rail.

40. **Subsistence en route.**—An expenditure for subsistence not to exceed 75 cents for meals or 40 cents for rations in kind per enlisted man for each day or part of a day is authorized for troops en route from company rendezvous to mobilization camp. This subsistence will be obtained and accounted for in the manner prescribed in paragraph 31 of these regulations. Meals or rations in kind may be obtained prior to departure from company rendezvous. Settlement for rations or meals obtained at company rendezvous and en route to mobilization camp (see par. 31) will be made by camp quartermasters of mobilization camps on Form No. 330, War Department. No ration savings are authorized on the money allowance for meals or rations thus obtained. Camp quartermasters will secure the necessary funds on requisitions to department quartermasters to settle these accounts. (See par. 30.)

Section V.

SUPPLIES, EQUIPMENT, AND TRANSPORTATION AT MOBILIZATION CAMPS.

	Paragraph.
Subsistence	41
Fuel and forage	42
Transportation for camp purposes	43
Private mounts	44
Animals owned by States, organizations, and enlisted men	45
Arms, equipment, and clothing	46
Ammunition	47
Method of accounting for United States property for the National Guard	48
Transfer of accountability for National Guard property	49
Clothing in possession of enlisted men	50
See Recruitment at mobilization camps	13
See Training at mobilization camps	11
See Administration of mobilization camps	10

41. **Subsistence.**—Department quartermasters will arrange to furnish camp quartermasters with the garrison rations, together with such of the authorized allowances of soap, candles, matches, toilet paper, and ice as may be required for the number of troops to be mobilized at each mobilization camp. The camp quartermaster will be prepared to issue these supplies to troops upon their arrival at mobilization camp. (See pars. 30 and 40.)

Issues will be made on ration returns (Form No. 223, Quartermaster Corps) submitted by regiments or other independent organizations. When leaving the State mobilization camp for concentration camp organizations will take with them any rations they may have on hand, in addition to rations issued for the journey.

"Upon arrival at mobilization and concentration camps the ration savings privilege is suspended and entirely replaced by issue of rations in kind." (Par. 293, F. S. R.)

Department quartermasters will also arrange to furnish camp quartermasters with the authorized travel rations, or garrison rations if cooking facilities are available, to supply all troops en route from mobilization camps to concentration camps, and camp quartermasters will be prepared to issue the same to troops on rations returns (Form No. 223, Q. M. C.). Sufficient allowances will be made in the orders directing the issue of rations to provide for delays incident to the movement of troop trains and to permit the organizations to have on hand at least one day's rations upon arrival at their destination.

42. **Fuel and forage.**—Department quartermasters will arrange for furnishing camp quartermasters with the necessary fuel, forage, and bedding, and for the shoeing of the authorized animals pertaining to the National Guard to be mobilized at such camps.

The camp quartermaster will be prepared to issue such fuel, forage, and bedding and to keep the animals properly shod.

43. **Transportation for camp purposes.**—Under the direction of the department commander camp quartermasters will provide the necessary transportation for camp purposes, transportation in the possession of organizations being utilized as far as practicable.

44. **Private mounts of National Guard officers.**—A mounted officer of the National Guard may take horses owned by him into the service of the United States as his private mounts, not to exceed the number authorized for his grade, provided he has certificates in duplicate, on Form No. 277, A. G. O., modified to meet requirements, from a Regular Army officer, fully describing the horses and certifying to their soundness and suitability for military purposes. One copy of the certificate will be given the owner and the other filed with the senior inspector-instructor on duty in the State, Territory, or District of Columbia. These horses will be subject to all provisions prescribed in Army Regulations for private mounts of officers of the Regular Army.

Officers of the Regular Army when inspecting an organization under section 93, act of June 3, 1916, are authorized, when so requested, to inspect private mounts of National Guard officers and to give certificates good for one year when the conditions found warrant such action. Such inspecting officers will be governed by paragraph 1080, A. R.; G. O. 34, W. D., 1914; and G. O. 9 and 15, W. D., 1916.

Horses taken into the service of the United States by mounted officers will remain the property of their owners when mustered out of the Federal service. No rental will be paid officers who provide their own mounts, for the reason that officers above the grade of captain are required to provide mounts at their own expense, and mounted officers below the grade of major who provide their own mounts receive an addition to their pay as authorized by law.

45. **Animals owned by States, organizations, and enlisted men.**—Suitable animals owned by a State and in the possession of mounted organizations called or drafted into the service of the United States, or owned by the mounted organizations or enlisted men thereof, may be sold to the United States at the company rendezvous (see par. 37) or the mobilization camp. They will not be purchased elsewhere nor taken with mounted organizations called or drafted except to the mobilization camp until sold to the United States. These animals will be inspected by the mustering officer and a competent veterinarian or by a regularly organized remount board, and will not be purchased unless found to be sound and to conform to War Department specifications. The price paid for these animals shall not exceed the average price paid for the same class of animals for the Regular Army during the preceding fiscal year, and the number purchased for any organization shall not exceed the authorized allowance fixed by the War Department for similar units of the Regular Army. The mustering officer will make out a descriptive card, in duplicate, on Form No. 277, A. G. O., of each animal purchased, one copy of which will be filed with the records of the organization, and the other with the department quartermaster. On the day that animals are accepted they will be branded "U. S." on the right fore shoulder, and when assigned to organizations they will also be branded on the hoof of one forefoot, 1½ inches below the coronet, with the designation of the company, as provided in A. R. 1067. Immediately after purchasing the animals the mustering officer will report by wire the average price paid for each class to the Quartermaster General of the Army, also the number of each kind of animal purchased and the designation of the organization to which assigned, in order that the Quartermaster General may know to what extent National Guard organizations are equipped with animals, and that he may take steps to supply such number and kind of animals as may be required to complete the authorized

allowance of National Guard troops. The mustering officer will also advise the department quartermaster of the number and kind of animals purchased, from whom purchased, and the price paid per head, in order that the department quartermaster may procure the necessary funds from the Quartermaster General to cover the purchase of the animals. When mustered out of the service of the United States the former owner may purchase the animal thus sold at the price paid therefor by the Government. The sale must be consummated at the point where the organization to which the animal was assigned is mustered out.

46. **Arms, equipment, and clothing.**—Whenever an order or proclamation is issued calling or drafting the National Guard into the service of the United States the chief of each supply corps or department concerned will cause to be shipped at once to the camp quartermasters of mobilization camps, without requisition, sufficient arms, equipment, clothing, and medical supplies to enable the organizations so called forth to be fully armed and equipped at maximum war strength. The arms and personal equipment thus shipped are for the sole purpose of equipping the men required to raise the organizations from peace to war strength, and their use for the purpose of replacing worn equipment or equipment of an older model is *not* authorized. Regimental commanders are authorized to distribute different models of equipment within a regiment so that as far as practicable companies will have uniform equipment, but they are *not* authorized to turn in any serviceable arms or equipment in making such adjustments.

All medical supplies furnished without requisitions, including matériel for camp hospitals, will be invoiced to the camp surgeon.

Shortages in arms, equipment, clothing, and medical supplies of organizations, exclusive of those incident to increase of personnel to maximum war strength, found to exist at mobilization camps, will be corrected by requisitions submitted through military channels. Equipment found to be in excess of that required for the troops will be reported by the camp quartermaster and camp surgeon to the department commander.

47. **Ammunition.**—All ammunition for which property and disbursing officers for the United States are accountable will be brought to the mobilization camp and invoiced to the supply officers of the various organizations. No ammunition will be issued to companies and detachments at mobilization camps

except upon the orders of department commanders. Additional ammunition will be supplied under orders of the War Department upon arrival at concentration camps.

48. **Method of accounting for United States property for the National Guard.**—When the National Guard is not in Federal service the property and disbursing officer for the United States is accountable to the Militia Bureau for all United States property issued to the National Guard within his State. Supply officers of regiments or separate units less than a regiment are accountable to him for all quartermaster, ordnance, engineer, and signal property issued by him to regiments or separate units less than a regiment. A medical officer of the regiment or separate unit less than a regiment is accountable to him for all the medical supplies. Company commanders and individual officers are responsible, but not accountable, for the property or supplies issued to them on memorandum receipt by supply or medical officers.

When an organization of the National Guard is in Federal service the method of accounting for United States property is the same as given above, except that supply and medical officers are accountable directly to the proper bureaus of the War Department. (See par. 49.)

49. **Transfer of accountability for National Guard property.**—When called or drafted into the service of the United States officers accountable for property or supplies to the property and disbursing officer will at once close their returns to him by striking a balance for each item as shown by their returns on the date of the call or draft. They will at once make separate lists in quadruplicate of the property or supplies pertaining to each department, giving all articles and the number of each as shown by the balances hereinbefore required. The following certificate of the supply or medical officer will be placed on the lists:

"I hereby certify that the accountability for all the property and stores enumerated on this list was this ——— day of ———, 191—, transferred from the property and disbursing officer for the United States in the State of ——— to the proper bureau of the War Department."

These lists will be used by the officers as vouchers for their first returns in Federal service. (See par. 48.) Two (2) copies of each of these lists will be furnished the property and disbursing officer, who will forward one to the Militia Bureau

with his return as a voucher for dropping the articles shown thereon from his return.

New memorandum receipts for property in possession of organizations will not be required to replace those in effect at the date of the call or draft.

All serviceable property in State storehouses or arsenals or in transit from Federal supply depots at the time of the call or draft will be invoiced and shipped by the property and disbursing officer to supply and medical officers at mobilization camps or, if needed by organizations, to their supply and medical officers direct.

Any property purchased by a State, Territory, or the District of Columbia under the provisions of section 86, act of June 3, 1916, should be brought into the service of the United States in the same manner as United States property.

50. **Clothing in possession of enlisted men.**—All serviceable clothing in the possession of enlisted men will be charged against them on their clothing accounts and dropped by supply officers on proper vouchers. Such of the articles of clothing as are new will be charged at the prices given in the latest general order on the subject issued by the War Department, and the articles that have been worn prior to the date of call or draft at one-half of the list price.

Section VI.

INSTRUCTIONS FOR UNITED STATES MUSTERING OFFICERS AND MEDICAL EXAMINERS.

	Paragraph.
Detail of officers	51
Duties of mustering officers	52
Duties of medical examiner	53
Records and reports of mustering officer and medical examiner	54
Records of officers	55
Records of enlisted men	56
Initial muster roll	57
Initial returns	58
Method of forwarding records	59
Records for adjutant general of a State	60
Physical examination	61
Report of physical examination	62
Inspection of records	63
Blank forms	64
Inspection of arms, equipment, and clothing	65
Inspection of property returns and memorandum receipts	66

51. **Detail of officers.**—When all or any part of the National Guard is called or drafted into the service of the United States, the commanding general of each territorial department will at once detail a mustering officer and the necessary assistant mustering officers for each State and Territory, and the District of Columbia, within the limits of his department, from line officers of the Regular Army. He will also detail for each State and Territory, and the District of Columbia, a medical examiner and the necessary assistant medical examiners from officers of the Medical Corps of the Regular Army. The medical examiner may also be detailed as camp surgeon. (See par. 25.) Officers so detailed will be ordered to proceed without delay to the State mobilization camps, assistant mustering officers and the medical examiner being ordered to report upon arrival to the mustering

officer for duty. In cases where troops are not sent to mobilization camps, these officers will be ordered by department commanders to company rendezvous or new stations of organizations. (See pars. 4, 27, and 28.)

52. **Duties of mustering officers.**—Mustering officers will direct and supervise all work connected with:

(*a*) The preparation of records of individual officers and enlisted men required by the War Department, the initial regimental returns, and the initial muster rolls of the companies and detachments.

(*b*) Physical examinations of officers and enlisted men.

(*c*) Inspection of regimental, company, and detachment records and property.

In case an organization is ordered to leave the mobilization camp before completion of the work required by these instructions, the mustering officer will make prompt report to the department commander of the status of the work, in order that instructions may be given for its completion at the new station of the organization as soon as practicable.

Camp and other commanders will facilitate in every way practicable the work of mustering officers. Mustering officers will report by telegraph to department commanders the arrival of regiments, battalions, companies, and detachments at the mobilization points, stating for each the strength of officers and enlisted men separately. This information will be transmitted by telegraph by department commanders to The Adjutant General of the Army.

If time and opportunity permit, mustering officers will instruct officers of the National Guard in the methods of official correspondence, the keeping of records, and the means of procuring, issuing, and accounting for military supplies, inviting particular attention to the provisions of Army Regulations bearing on the subjects.

53. **Duties of medical examiner.**—The medical examiner will direct, supervise, and when practicable make the examinations of officers and enlisted men as to physical fitness, required by section 115 of the act of June 3, 1916. He will be responsible that the reports of physical examination and identification record cards are made, authenticated, and completed, in accordance with instructions of the War Department. He will assist the mustering officer in the inspection of records, equipment, and property returns of sanitary troops (see pars.

63, 65, and 66). If not practicable for the Regular Army medical examiners to make all examinations, medical officers of the National Guard will be detailed to assist in the work. (See par. 13.)

When the initial muster of troops is made at company rendezvous or at points other than mobilization camps (see pars. 27, 28, and 51) the medical examiner will direct and supervise the prompt administration of the vaccination against typhoid fever and smallpox.

54. **Records and reports of mustering officers and medical examiners.**—Mustering officers and medical examiners will preserve complete records of orders, correspondence, and all matters receiving their action and relating to individuals or organizations of the National Guard. Upon being relieved they will submit detailed reports of their duties to the department commander, turning over all instructions and records to their successors, and whenever a mustering office is finally closed the mustering officer will forward the official records referred to above directly to The Adjutant General of the Army.

55. **Records of officers.**—The individual records of officers required by the War Department are as follows:

(*a*) Officer's record card, Form No. 218–1, A. G. O. Until the new form for the National Guard becomes available, Form No. 218, A. G. O., will be used, in which case the mustering officer will add an indorsement on the first page of the form showing the home station or place of company rendezvous and the date the officer reported thereat in response to the call or draft of the President.

(*b*) Physical examination of officer, Form No. 378–1, A. G. O.

(*c*) Designation of beneficiary, Form No. 380–1, A. G. O.

(See par. 7 with regard to records of reserve officers.)

56. **Records of enlisted men.**—The individual records of enlisted men required by the War Department are as follows:

(*a*) Enlistment paper, Form No. 22–1, A. G. O.

New enlistment papers will be prepared for soldiers whose enlistments have not been recorded on this form. The words "on the" will be substituted for the word "this" in the oath of enlistment, making the oath an acknowledgment by the soldier that he voluntarily enlisted on the date of his actual enlistment in the National Guard or Organized Militia. The declaration will show the conjugal condition of the soldier and the names of dependent relatives, if any, on the date of the call

or draft. The company commander will sign the certificate of enlistment, making the necessary changes in the wording thereof.

If a soldier who has been in the service of the United States under a prior call of the President prefers not to sign the oath of enlistment, this part of the form will be left blank, and the declaration will include the place of birth, age, and occupation of the soldier.

(*b*) Report of physical examination, Form No. 135–1, A. G. O. Until the new form for the National Guard becomes available Form No. 10, O. M., or No. 135, A. G. O., will be used, in which case the space on pages 4 and 5 for the physical examination at place of acceptance will be left blank.

(*c*) Identification record card. Form No. 11, O. M., or Form No. 260, A. G. O. (See paragraph 62.)

Photographs and photographic negatives are not required for members of the National Guard.

(*d*) Designation of beneficiary, Form No. 380–1, A. G. O.

57. **Initial muster roll.**—Each company and detachment will be mustered by the mustering officer or one of his assistants as soon as practicable after its arrival at the mobilization camp or at company rendezvous or other station, if so ordered. The roll will be prepared in triplicate on the Regular Army muster roll forms (No. 61 or 21, A. G. O.) or on the Organized Militia forms (No. 13 or 14, O. M.) until the supply is exhausted, and will cover the period from the date the company is required to respond to the call, or in case of draft, the date thereof, to the date of initial muster, the brief and the caption being amended accordingly. All changes in status and duties of officers and enlisted men during this period will be carefully stated on the roll in the manner prescribed by the printed instructions on the blank form. Changes subsequent to the date of initial muster will be noted on the bimonthly muster rolls of the company or detachment. The names of all officers and enlisted men of the company, whether present or absent, including those who failed to respond to the call, will be shown on the rolls.

The following will be added to the certificate of the company or detachment commander: "Except as otherwise stated in 'Remarks,' each officer and enlisted man whose name appears on this roll, responded to the call of the President by reporting for duty at the company rendezvous at (city or town) (State) on _____, 191__." The word "Initial" will be added before the

words "muster roll" on the brief and also in the caption. The name of officers not belonging to companies will not be borne on muster rolls. (Par. 807, A. R.)

Corrections or alterations on initial muster rolls after muster and before the rolls have been forwarded will not be made except with the approval of the mustering officer; nor will the copy retained with the records of an organization, the original having been transmitted to The Adjutant General of the Army, be changed in any particular without authority from the War Department.

The mustering officer will report to the department commander by letter the name, grade, company and regiment or corps or department, the home address, and cause of absence, if known, of each officer and enlisted man absent at initial muster. (See par. 3.)

58. **Initial returns.**—Initial returns in triplicate, covering the period from the date an organization is required to respond to the call or in case of draft, from the date thereof, to the date of initial muster will be prepared by regimental and separate battalion or company commanders. All changes in status and duties of officers during this period will be carefully stated on the return in the manner prescribed by the printed instructions on the blank form. Form No. 41, A. G. O., will be used for a regiment or separate battalion, and Form No. 30, A. G. O., for a separate company. Changes subsequent to the date of initial muster will be noted on the monthly returns of the regiment, separate battalion, or company.

59. **Method of forwarding records.**—The individual records of officers and enlisted men, as enumerated in paragraphs 55 and 56, initial returns and initial muster rolls will be forwarded by the mustering officer directly to The Adjutant General of the Army. The records of officers will be inclosed with the initial returns of the regiments, separate battalions, or separate companies to which they belong. Records of officers not belonging to regiments, separate battalions, or separate companies will be forwarded with letters of transmittal. Records of enlisted men will be inclosed with the initial muster rolls of the companies or detachments of which they are members. The individual records of officers and enlisted men who report after the date of initial muster as well as of those who fail to respond to the call or draft will be forwarded with letter of transmittal directly to The Adjutant General of the Army.

If the preparation of any of the records is unduly delayed the completed records will be forwarded with a letter of transmittal enumerating the delayed records and explaining the cause of the delay.

60. **Records for adjutant general of a State.**—Copies of initial muster rolls, initial returns, and of letters of transmittal required by paragraph 59, in case of officers not belonging to regiments, separate battalion, or separate companies, will be forwarded by the mustering officer directly to the adjutant general of the State or Territory or the District of Columbia.

61. **Physical examinations.**—The physical examinations of officers and enlisted men will be thorough and searching and will be conducted in accordance with authorized rules for examining recruits for the Regular Army. Where physical defects or disabilities are found the medical examiner will state definitely whether or not they existed or originated prior to the date the officer or soldier reported at the company rendezvous under the call or draft of the President. (See par. 19.)

62. **Report of physical examination.**—The correctness of the data contained in the reports of physical examinations on file with the records of the company will be carefully verified by the medical examiner or one of his assistants, who will add an indorsement on the last page of the form, stating whether the soldier is qualified or disqualified for service, and if disqualified, the reason therefor. In either case all defects not recorded in the body of the report will be noted in the indorsement. New reports of physical examination will be prepared in case of officers and enlisted men for whom no such reports are on file with the records of the company. (See pars. 55 and 56.)

If the officer or soldier has been or is to be recommended for discharge on certificate of disability, that fact will be noted on report of physical examination. (See par. 19.)

Minor physical defects or deficiencies not disqualifying the soldier for field service will not be sufficient reason for recommending his discharge on certificate of disability. Doubtful cases will be submitted in writing to the mustering officer for decision.

When completed the reports of physical examination and the identification record cards (see par. 56) will be submitted

to the mustering officer with such special reports and recommendations as the medical examiner may deem appropriate.

63. **Inspection of records.**—The mustering officer or one of his assistants will inspect the records of each headquarters, company, and detachment and will issue the necessary instructions to make them conform to the requirements of the War Department. (See par. 30.)

The records required to be kept in each regiment are enumerated in paragraph 258, and those to be kept in each company or detachment, in paragraphs 280 and 281, Army Regulations, 1913. (See par. 53.)

64. **Blank forms.**—Blank forms for the preparation of the records enumerated in paragraphs 55 and 56 will be furnished mustering officers by the department adjutant without requisition. Whenever the National Guard is called or drafted into the service of the United States The Adjutant General of the Army and the heads of other bureaus of the War Department will forward without requisition an initial supply of blank forms for regimental and company administration to the mustering officer who will distribute the forms with full and explicit explanations for their use. Additional blank forms will be furnished by the department commander upon requisition.

65. **Inspection of arms, equipment, and clothing.**—The mustering officer or officers designated by him will inspect the arms, equipment, and clothing of each headquarters, company, and detachment to ascertain if they are complete and serviceable. (See pars. 21 and 53). Requisitions will be submitted to the department commander through the mustering officer to complete for each organization the arms, equipment, and clothing which can not be obtained from the local supply officers. (See par. 46.)

66. **Inspection of property returns and memorandum receipts.**—The mustering officer or one of his assistants will inspect the returns and memorandum receipts of all officers accountable or responsible for property and issue necessary instructions to make them conform to the requirements of the War Department. (See par. 48.) An inventory of property by the mustering officer is not required.

SECTION VII.

RESERVE BATTALIONS IN TIME OF WAR.

Paragraph.
Organizing battalions 67
Draft 68
Transfer to organizations 69
Transfer to reserve battalions 70
Station of battalion 71

67. **Organizing battalions.**—"When members of the National Guard and the enlisted reserve thereof of any State, Territory, or the District of Columbia shall have been brought into the service of the United States *in time of war*, there shall be immediately organized, either from such enlisted reserve, or from the unorganized militia, in such State, Territory, or District, one reserve battalion for each regiment of Infantry or Cavalry, or each 9 batteries of Field Artillery, or each 12 companies of Coast Artillery, brought into the service of the United States, and such reserve battalion shall constitute the fourth battalion of any such regiment or 12 companies of Coast Artillery. Reserve battalions shall consist of four companies of such strength as may be prescribed by the President of the United States. When the members of three or more regiments of the National Guard of any State, Territory, or District shall have been brought into the service of the United States, the reserve battalions of such regiments may be organized into provisional regiments and higher units." (Sec. 79, act of June 3, 1916.) (See par. 14.)

68. **Draft.**—"If for any reason there shall not be enough voluntary enlistments to keep the reserve battalions at the prescribed strength, a sufficient number of the unorganized militia shall be drafted into the service of the United States to maintain each of such battalions at the proper strength. * * * Officers for the reserve battalions provided for herein shall be drafted from the National Guard reserve or Coast Artillery companies of the National Guard or the Officers' Reserve Corps, such officers to be taken, if practicable, from the States, respectively, in which the battalions shall be organized." (See 79, act of June 3, 1916.)

69. **Transfer to organizations.**—"As vacancies occur from death or other causes in any organization in the service of the United States and composed of men taken from the National Guard, men shall be transferred from the reserve battalions to the organizations in the field so that such organizations may be maintained at war strength." (Sec. 79, act of June 3, 1916.)

70. **Transfers to reserve battalions.**—"Officers and noncommissioned officers returned to their home stations because of their inability to perform active field service may be assigned to reserve battalions for duty, and all soldiers invalided home shall be assigned to and carried on the rolls of reserve battalions until returned to duty or until discharged." (Sec. 79, act of June 3, 1916.)

71. **Station of battalions.**—Reserve battalions for recruit training will, in the absence of other orders from the War Department, be stationed at Regular Army posts or mobilization camps.

Commanding officers of camps for reserve battalions will be designated by the commanding general of the territorial department in which such camps are located, preferably from the list of retired officers of the Regular Army designated for active duty. The staff duties of such camps will be performed by the State administrative staff officers in the service of the United States. (See par. 15.)

INDEX.

	Par.
Adjutant General of the Army:	
Blank forms	64
Records for	59
Strength reports	52
Adjutant general of State:	
Armories	34
Records for	60
State property	34
Transmission of call or draft	1
Ammunition	47
Animals:	
Bedding, fuel, forage, and shoeing	42
Private mounts	44
Purchase of	45
Taken to camp	37, 44, 45
Apprehension of enlisted men who fail to report for duty	3
Armories, vacating	34
Arms. *See* Property of the United States.	
Articles of War, reading of, enumerated in A. W. 110	33
Beneficiaries, designation of	56, 59
Blank forms	55, 56, 64
Call into service of the United States:	
Date of assembly	29
Proclamation and transmission of	1
Punishment for failure to answer call	3
Camps:	
Camp commander	10, 52
Camp surgeon	25, 46
See Mobilization Camps; Quartermaster, Camp.	
Chief of Engineers, United States Army:	
Blank forms	64
Engineer property, war strength	46
Property accountability	48

	Par.
Chief of Ordnance, United States Army:	
Ammunition	47
Blank forms	64
Ordnance property, war strength	46
Property accountability	48
Chief Signal Officer of the Army:	
Blank forms	64
Property accountability	48
Signal property, war strength	46
Clothing, issue of	50
Commanders of organizations, report for orders	5
Commissions, discharge of enlisted men to accept	18
Company rendezvous:	
Articles of War read	33
Contagious diseases	38
Date of assembly	29
Definition of	9
Quarters for troops	32
Records	30
Recruitment	12
State property	34, 37
Subsistence	31, 40
Training	33
Transportation	35, 39
United States property	37
Vacating armories	34
Concentration camps:	
Definition	9
Subsistence	41
Contagious diseases	38
Department adjutant, blank forms	64
Department commander:	
Ammunition	47
Appointment of—	
Camp quartermaster	24
Camp surgeon	25
National Guard officers	17
Arrest of enlisted men who fail to report for duty	3
Assembly of troops at mobilization camps	36
Contagious diseases	38
Discharge of enlisted men to accept commissions	18
Discharge of officers and enlisted men for disability	19

	Par.
Department Commander—Continued.	
Duties	4
Fuel and forage	42
Inspection of arms, equipment, and clothing	65
Jurisdiction	3
Medical examiners and assistants, detail of	51, 52
Mobilization camps, inspection of	23
Mobilization camps, selection of	22
Mustering officers and assistants, detail of	51, 52
Officer in charge of militia affairs	4
Recruitment	4, 12, 14, 15
Report of strength	52
Requisitions for arms, equipment, and clothing	65
Reserve battalions for recruit training	71
Subsistence of troops	31, 40, 41
Transportation	35, 39, 43
Use of Regular Army personnel	8
Waiver of minor physical defects by	16
Department quartermaster:	
Fuel and forage	42
Purchase of animals	45
Subsistence of troops	31, 40, 41
Transportation	35, 39, 43
Dependent relatives	56
Discharge:	
Enlisted men to accept commissions	18
Officers and enlisted men for disability	19
Draft into service of the United States	1, 29, 68
Enlisted men, National Guard:	
Clothing	50
Designation of beneficiaries	56, 59
Discharge for disability	19
Discharge to accept commission	18
Enlistment papers	56, 59
Identification record card	56, 59
Initial muster	51, 59
Payment	20
Physical examination	56, 61, 62
Records of	56
Enlistment papers	56
Equipment. *See* Property of the United States.	
Federal service, induction into	2

	Par.
Forage	42
Forms, blank	55, 56, 64
Fuel	42
Governor of State, appointment of officers	17
Horses. *See* Animals.	
Identification record card	56, 59, 64
Initial muster	57, 59, 60, 64
Initial returns	58, 59, 60, 64
Inspector-instructors:	
Record of private mounts	44
Use of	11
Instruction, programs of	11
Laws governing National Guard	2
Letters of transmittal	59, 60
Medical examiners:	
Blank forms	64
Detail	25, 51
Duties	12, 13, 16, 53
Inspection of—	
Equipment	65
Memorandum receipts	48, 49, 66
Records	53, 63
Returns for medical supplies	48, 49, 66
Physical defects	16, 61, 62
Physical examination	61, 62
Records and reports	54, 60, 62
Reports of physical examination	55, 56, 60, 62, 64
Medical supplies. *See* Property of the United States.	
Memorandum receipts	48, 49, 66
Militia, discharge from, in case of draft	2
Militia Bureau	48, 49
Mobilization:	
Coast Artillery	28
In winter	4, 27
Mobilization camps:	
Administration	10
Ammunition	47
Commander	10, 52
Contagious diseases	38
Definition	9
Expenditures	26

Mobilization camps—Continued. Par.
Inspection 23
Medical examiners 51
Mustering officers 51
Order for assembly of troops 36
Preparation of camp 26
Private property 37
Property of State 34, 37
Property of the United States 4, 27, 28, 30, 39
Purchase of animals 45
Quartermaster 24, 26, 30, 31, 35, 39, 40, 41, 42, 43, 45, 46, 48
Selection of 22
Subsistence 40, 41
Surgeon 25, 46
Training 11
Transportation 39, 43
Muster, initial 57, 59, 60, 64
Mustering officer:
Blank forms 64
Detail 51
Duties 52, 55, 56, 60
Forwarding records, rolls, and returns 59, 60
Initial muster 57, 59, 60
Initial returns 58, 59, 60
Inspection—
Arms, equipment, and clothing 65
Memorandum receipts 66
Private mounts 44
Property returns 66
Records 53, 63
Physical defects, waiver of 16, 61, 62
Purchase of animals 45
Recommendations for discharge for disability 19
Records and reports 54, 59, 60, 64
Reports of strength 52
National Guard, organization 21
National Guard, regulations governing 2
Noncommissioned officers, Regular Army 8
Officers, National Guard:
Appointment 17
Bonding 24
Designation of beneficiaries 55, 59, 64

	Par.
Officers, National Guard—Continued.	
Discharge for disability	19
Initial muster	57, 59, 64
Payment	20
Physical examination	55, 59, 61, 62, 64
Private mounts	44
Promotion	17
Record cards	55, 59, 64
Records, individual	55, 59
Reserve	7
Officers, Regular Army:	
Camp commander	10
Camp quartermaster	24
Camp surgeon	25
Inspection of animals	44, 45
Medical examiners	51
Mustering officers	51
Payment, National Guard	20
Physical defects:	
Disability	19
Waiver of	16, 61, 62
Physical examination:	
Enlisted men	56, 59, 61, 62, 64
Officers	55, 59, 61, 62, 64
President of the United States:	
Order of, for discharge of officers	19
Proclamation of	1
Property and disbursing officer	34, 47, 49
Property of State	34, 37, 45
Property of the United States	30, 39, 46, 48, 49, 50, 65
Property, private	37, 44, 45
Property returns	48, 49, 66
Quartermaster, camp:	
Accountability	48, 49
Appointment	24
Arms, equipment, and clothing	46
Bedding for animals	42
Blank forms	64
Bonding	24
Buildings	26
Checking accounts	30
Expenditures	26

Quartermaster, camp—Continued. Par.
Forage and fuel 42
Preparation of camp 26
Purchase of animals 45
Requisitions 46
Shoeing animals 42
Subsistence of troops 31, 40, 41
Transportation 35, 39, 43
See Mobilization Camps.
Quartermaster General of the Army:
Blank forms 64
Bonding National Guard officers 24
Equipment, war strength 46
Plans for temporary buildings 26
Property accountability 48
Purchase of animals 45
Quarters for troops 32
Rations 31, 40, 41
Records:
Company 30, 63, 64
Individual 55, 56, 64
Inspection 53, 63
Methods of forwarding 59
Property 48, 49
Ration returns 31
Regimental 63, 64
Recruiting rendezvous 15
Recruitment:
Company rendezvous 12
General 14
Mobilization camp 13
Regular Army personnel 8
Reports of physical examination 62
Requisitions:
Blank forms 64
For arms, equipment, clothing, and medical supplies 46, 65
Reserve battalions 67, 71
Reserve, National Guard 7
Returns:
For property 48, 49, 66
Initial 58, 59, 60, 64

	Par.
State administration staff:	
Camp quartermaster	24
Duty with reserve battalions	71
Reports for orders	6
State property	34, 37, 45
Subsistence:	
Company rendezvous	31
Concentration camps	41
En route from company rendezvous	40
Mobilization camps	40, 41
Surgeon General of the Army:	
Accountability for medical supplies	48
Blank forms	64
Medical supplies, war strength	46
Training	10, 33
Transportation	35, 39, 43
United States service, induction into	1
War Department:	
Ammunition	46
Individual records	55, 56
Location of mobilization camp	22
Mobilization	4
Price list of clothing	50
Property returns	48, 49, 66

O

LIBRARY OF CONGRESS
0 011 399 917 2